

Required Organizational Practice (ROP):

Information relevant to the care of the client is communicated effectively during care transitions



ON TRAC (Transitioning Responsibly to Adult Care) Transfer from Pediatric to Adult health care Services

<p>9.10.1 The information that is required to be shared at care transitions is defined and standardized for care transitions where clients experience a change in team membership or location: admission, handover, transfer, and discharge.</p>
<p>9.10.2 Documentation tools and communication strategies are used to standardize information transfer at care transitions.</p>
<p>9.10.3 During care transitions, clients and families are given information that they need to make decisions and support their own care.</p>
<p>9.10.4 Information shared at care transitions is documented.</p>
<p>9.10.5 The effectiveness of communication is evaluated and improvements are made based on feedback received. Evaluation mechanisms may include:</p> <ul style="list-style-type: none">• Using an audit tool (direct observation or review of client records) to measure compliance with standardized processes and the quality of information transfer• Asking clients, families, and service providers if they received the information they needed• Evaluating safety incidents related to information transfer.

Transition Clinical Practice Guideline

Transition Clinical Pathway
Medical Transfer Summary
Notification of **completed** transfer to adult service

Youth Quiz and Parent Checklist

Online Toolkit at www.ontracbc.ca

Evidence of documentation in patient **health** record

ONTRAC audits **clinical practice assessments, stakeholder readiness tools**

Online patient and family feedback

Staff feedback and evaluation